

***Willamette River Water Coalition
Board Meeting Minutes (Approved 7/18/12)
Wednesday, June 6, 2012***

WRWC Board Members or Alternates present:

Marilyn McWilliams – WRWC Board Chair, Commissioner - Tualatin Valley Water District
Ed Truax – WRWC Board Member, Councilor - Tualatin City Council
Marland Henderson – WRWC Board Member, Tigard City Council
Gretchen Buehner – WRWC Board Alternate, Council President - Tigard City Council

WRWC Member Staff present:

Craig Sheldon – City of Sherwood, Public Works Director
John Goodrich - City of Tigard
Dennis Koellmeier – City of Tigard, Public Works Director
Todd Heidgerken – TVWD, Manager - Office of Community and Intergovernmental Relations
Kaaren Hofmann – City of Tualatin, City Engineer
Alice Rouyer – City of Tualatin, Community Development Director

WRWC Staff present:

Kelly Ross– Western Advocates, Inc.

Guests & Members of the Public present:

None

I. Call to Order and Election of Officers

Chair McWilliams called the meeting to order at 5:30 pm at the Tigard Public Works Building, 8777 SW Burnham St., Tigard, Oregon.

II. Review and Approval of Minutes

The board reviewed the minutes from the February 1, 2012 board meeting.

Motion by Truax, seconded by McWilliams, to approve the minutes as distributed. The motion was withdraw by Truax and approval of the minutes tabled until the next Board meeting.

III. WRWC Financial Update

Kelly Ross reviewed year-to-date finances and highlighted the total expenses incurred thus far for professional services on the Metro easement application; there were no questions from the Board.

IV. Update on Application for Easement on Metro Property

A. Status of Application - Ross reported that Pacific Habitat Services should have the application for a utility easement across the Graham Oaks Natural Area completed within the next two days and he anticipated that it would be filed with Metro on Friday, June 8th.

B. Possible Additional Work – Ross summarized a memorandum (dated 4-11-12) from Murray Smith & Associates, in which they noted that an alternative river crossing located in the vicinity of SW 124th Avenue may offer some benefits with regard to overall alignment selection for a future transmission pipeline, and there are vacant lots at the corner of SW 124th Avenue and Hwy 99W that could potentially provide adequate area for staging and constructing a trenchless crossing. MSA recommended contracting with right-of-way specialist to complete the following property research:

- Obtaining last vesting deed to determine property ownership;
- Compiling property data including lot size, current use, land use/zoning, assessed value, etc.; and
- Contacting property owners to test interest in granting easements or selling property.

In response to this recommendation, Ross solicited a proposal from Universal Field Services for the three tasks listed above. A proposal dated 4-20-12 was subsequently received, with total estimated fees of \$7,025.

Ross asked the Board for input on whether there was a desire to move forward with the property research by Universal Field Services.

Truax commented that he believes it would be premature to pay for such work before knowing how likely it is that the Graham Oaks easement will be approved.

Buehner asked about other possible pipeline alignment routes and said that it would be good to review the studies that had recommended a crossing of the Tualatin River near SW 124th Avenue. Heidgerken said that such a review might be appropriate at a future Board meeting.

After additional discussion by the Board, there was consensus among those present that WRWC should not proceed at this time with the property research on vacant lots at the corner of SW 124th and Hwy 99W.

V. Website

Because website administrator Maggie Kean was not in attendance, there was no report.

VI. Next Meeting Date

Truax said that he would not be able to attend the next Board meeting, originally scheduled for August 1st. After discussion, the consensus of the Board was to move the next Board meeting to July 31st at the Tigard Public Works Building.

VII. Member Updates/Announcements

Sheldon said that everything is going well with water service in Sherwood.

No report from Tualatin.

Goodrich reported that Lake Oswego and Tigard withdrew their conditional use permit application for expansion of the water treatment plant from the West Linn Planning Commission so that it could be combined with a permit application for pipeline installation and considered together jointly.

McWilliams reported that TVWD participated in the tenth anniversary celebration of the Willamette River Treatment Plant in Wilsonville; during those ten years there has not been a single water quality violation or treatment safety issue.

VIII. Adjournment

Meeting adjourned at 6:20 p.m.