



## Board Meeting Minutes Tuesday, May 9, 2017

### **WRWC Board Members or Alternates present:**

Richard Burke, WRWC Board Chair – Tualatin Valley Water District  
Krisanna Clark, Mayor – City of Sherwood  
Frank Bubenik, Councilor – City of Tualatin  
John Goodhouse, Councilor – City of Tigard

### **WRWC Member Staff present:**

John Goodrich – City of Tigard  
Mark Knudson, CEO – TVWD  
Clark Balfour – TVWD  
Jim Meierotto - TVWD  
Cheri Maki - TVWD  
Jeff Fuchs – City of Tualatin  
Craig Sheldon – City of Sherwood  
Dennis Koellermeier – City of Tigard

### **Guests & Members of the Public present:**

Adam Sussman – GSI, Inc.  
Owen McMurtrey – GSI, Inc.

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### **Call to Order**

Chair Richard Burke called the meeting to order at 5:22 pm

#### **1. Update on the Willamette River Basin Review Process**

Jim Meierotto introduced Adam Sussman and Owen McMurtrey of GSI, Inc. Sussman gave an in-depth overview of the reallocation study of the Willamette River Basin. Presentation slides attached.

#### **2. Review and Approval of Board Minutes of the February 1, 2017 Meeting**

Burke asked for a vote to approve the minutes of February 1, 2017 meeting. Frank Bubenik requested that his title be corrected to “Councilor” rather than “Commissioner”. There being no further objection to the minutes, Burke declared the minutes approved.

#### **3. Resolution 17-01 – Adopt a New Registered Agent and a New Registered Office**

Clark Balfour presented Resolution 17-01, a housekeeping measure to update the Registered Agent and Registered Office. Balfour recommended that the Board appoint Mark Knudson as the new Registered Agent and designate Tualatin Valley Water District as the new Registered Office. Burke called for a vote to adopt Resolution 17-01. It passed unanimously.

**4. Report on Third Quarter Financial Results**

Knudson presented the Third Quarter Financial Results report prepared by Paul Matthews (see attached). Knudson mentioned that the WRWC has realized a savings associated with having TVWD as the managing agency for the WRWC. Also, he stated that, as recommended by the Board, the WRWC continues to reduce the fund balance by using the money toward administrative costs associated with supporting the business of the WRWC and the efforts of the ongoing Willamette Governance Group negotiations. Knudson stated that there is a chance there may be additional costs in the next fiscal year for WGG negotiations. Since such funds are included in the WRWC 2017-18 budget, TVWD would bill any additional costs directly to partners rather than passing through the WRWC.

**5. Willamette Governance Group Update**

Knudson reported that there has been tremendous progress in the negotiations for the WGG. Currently, an intake agreement is being finalized between the WRWC members and the cities of Wilsonville, Beaverton and Hillsboro. The City of Tualatin has chosen not to participate. TVWD is working on a draft to brief the city councils and TVWD Board in June with action anticipated in August. Knudson reported that the next steps will be to draft the purchase and sale agreements for the intake capacity itself. TVWD will be selling shares to the WRWC partners, except Tualatin. TVWD, Hillsboro and Beaverton also need to complete a Willamette Supply System Intergovernmental Agreement, which will include the intake, the raw water pipeline, the treatment plant, the storage reservoirs and the pump stations. There will need to be an amendment to the existing Wilsonville and TVWD agreement to include Sherwood and possibly Tigard.

Balfour added that he met with Josh Soper and Barbara Jacobson with the City of Wilsonville and they agreed that the discussions would start no later than January 2018.

Balfour said that there is an issue in the current WGG discussions concerning Wilsonville's belief that TVWD must give them the right of first offer before selling any of its capacity share of the intake facility to the other partners, whereas TVWD believes that all partners should be given equal rights. This issue will be resolved as part of the ongoing WGG process.

**6. WRWC Meeting Schedule 2017**

Knudson confirmed that for the remainder of the year, the meetings will start at 5:30 on the second Tuesday of August and November.

**7. Member Updates/Announcements**

Bubenik introduced Jeff Fuchs with the City of Tualatin who has replaced Jerry Postema.

**8. Public Comment**

There was no public present.

**9. Adjournment**

The meeting was adjourned at 6.22 p.m.