

***Willamette River Water Coalition  
Board Meeting Minutes  
Wednesday, February 3, 2016***

***WRWC Board Members or Alternates present:***

Marland Henderson, WRWC Chair, Councilor – Tigard City Council  
Ed Truax, WRWC Vice-Chair, Councilor – City of Tualatin  
Marilyn McWilliams, WRWC Board Member, Commissioner – Tualatin Valley Water District  
Renee Brouse, WRWC Board Alternate, Councilor – City of Sherwood

***WRWC Member Staff present:***

John Goodrich – City of Tigard  
Mark Knudson – TVWD  
Jerry Postema – City of Tualatin  
Craig Sadler – City of Sherwood

***WRWC Staff present:***

Kelly Ross – Western Advocates, Inc.

***Guests & Members of the Public present:***

None

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***I. Call to Order***

Chair Henderson called the meeting to order at 5:07 pm at the Tigard Public Works Building, 8777 SW Burnham St., Tigard, Oregon.

***II. Review and Approval of Minutes***

The board reviewed the minutes from the November 4, 2015 board meeting.

**Motion by Truax, seconded by McWilliams, to approve the minutes as distributed. The motion was approved unanimously via a voice vote of the board.**

***III. WRWC Financial Update***

Kelly Ross summarized the October/2015 through December/2015 financial reports; there were no comments or questions from the Board. Knudson summarized the updated expense totals on the Governance Project and said that Professional Services expenses could be \$20,000 over budget by the end of the fiscal year.

Truax suggested not expending anything out of the Other Sundry, Water Quality, and Public Information budgeted expenses.

***IV. 2016-2017 Budget and Dues***

Ross summarized the draft 2016-17 draft budget and said it was nearly identical to the current fiscal year's version. Knudson said likely potential expenses for Professional Services during the coming fiscal year could be as high as \$100-110,000.

Truax suggested a higher transfer amount than the \$50,000 that has been approved in past years, perhaps \$75,000 or \$100,000. This would reduce dues by 10%, with the goal being to spend down the account balance and eliminate reserves by the time of a transition to another entity.

Consensus of the Board was to delay adoption of the budget until the May meeting; TVWD will work on more precise estimates of expenses for the 2016-17 fiscal year.

The meeting was adjourned at 5:40 pm.