

***Willamette River Water Coalition  
Board Meeting Minutes  
Wednesday, November 7, 2012***

***WRWC Board Members and Alternates present:***

Marilyn McWilliams – WRWC Chair, Tualatin Valley Water District Board of Commissioners  
Ed Truax – WRWC Vice-Chair, Tualatin City Council  
Keith Mays – WRWC Board Member Alternate, Sherwood City Council  
Jim Doane - WRWC Board Member Alternate, Tualatin Valley Water District Board of Commissioners

***WRWC Member Staff present:***

Craig Sheldon – City of Sherwood  
Todd Heidgerken – Tualatin Valley Water District  
John Goodrich – City of Tigard  
Kaaren Hofmann – City of Tualatin  
Alice Rouyer – City of Tualatin

***Guests & Members of the Public present:***

Kevin Hanway and Niki Iverson, City of Hillsboro  
Mark Havekost, Jacobs Associates

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***I. Call to Order:***

WRWC Chair Marilyn McWilliams called the meeting to order at 5:30 pm at the Tigard Public Works Building, 8777 SW Burnham Street, Tigard 97223.

***II. Review and Approval of Minutes:***

The board reviewed the minutes from the August 22, 2012 Board meeting.

**Vice-Chair Truax moved approval of the minutes from the August 22, 2012 WRWC Board meeting as distributed. Chair McWilliams seconded the motion. The motion was approved 3-0.**

***III. WRWC Financial Update***

Kelly Ross summarized financial reports for July, August, and September. No questions or comments from the Board.

***IV. Presentation from City of Hillsboro on Water Supply Plans:***

Kevin Hanway and Niki Iverson from the City of Hillsboro Water Department presented PowerPoint slides (attached) explaining the three-year study that has been conducted regarding selection of a preferred water supply option. The City's demand projections show that their water needs will increase by approximately 400% by the year 2050. Five potential water supply source options were studied:

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- City of Portland Option
- Mid-Willamette Option
- South Willamette Option
- Tualatin Basin Water Supply Project Option
- Northern Groundwater Option

All five options were evaluated by using ten criteria (treated water quality, cost, source water quality, reliability, redundancy, ownership, implementation risks, environmental impacts, ease of operations, and responsiveness to demand growth).

Based on the evaluation, the Mid-Willamette Option has been designated as the Preliminary Preferred Option. The City Public Utilities Commission has been conducting community outreach on the preliminary preferred option since September and will continue through November; during December and January there will be a review of the community input that was received; and in February or March they will designate a preferred option for further study.

In 2013 and beyond, Hillsboro will do a focused evaluation of the single preferred option, including water right acquisition, continued coordination with potential partners, development of short range supply enhancements, and coordinated source capacity management. The City is interested in partnering on the preferred water supply option with TVWD and other WRWC members.

Vice-Chair Truax raised the issue of Metro's objection to the utility easement application filed by WRWC and asked whether Hillsboro would join the effort. Hanway responded that they definitely would like to assist and said that the evaluation matrix they had developed could be very valuable.

Mayor Mays encouraged WRWC to raise the easement and future water supply demand issues at MPAC.

Vice-Chair Truax stated that he thinks it will be very important to develop a strong presentation that could be delivered to the Metro Council, other elected bodies, and organizations regarding future water supply needs, pipeline routes that had been studied, and ways that areas used for a pipeline route could be restored.

Heidgerken suggested that before work was initiated on such a presentation, an overall strategy be developed. It was the consensus of the Board that Ross should prepare a strategy memo in consultation with WRWC staff and report back at the next Board meeting on Dec. 6<sup>th</sup>.

### **V. *Implementation of 2012-13 Work Plan***

Ross summarized a memo that he had written to the Board (dated 10-15-12 and attached) responding to direction that had been given by the Board at its August 18<sup>th</sup> meeting for Ross and Heidgerken to meet and discuss a strategy for the effective implementation of the newly adopted 2012-13 WRWC Work Plan.

Ross said that he believes he can capably take responsibility for all except Objective #1 of the six objectives and accompanying 25 action items in the work plan. For all the action items under

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Objective #1, “Maintain water rights on the Willamette River,” Heidgerken will provide guidance as needed over the short term (no longer than four months) as Ross becomes more familiar and engaged in these tasks.

### **VI. Contract for Management Services**

Based on the work plan implementation strategy outlined in Ross’s memo of 10-15-12, the Board discussed a draft contract with Western Advocates, Inc., for management services from November 7, 2012, to June 30, 2014. Chair McWilliams said that she had not anticipated maintaining the contractor management approach for such a long period of time. Ross responded that the contract allows termination at any time with a 30-day notice. Truax asked about leaving the compensation amount undetermined for the period from July 1, 2013, to June 30, 2014. Ross responded that it was his belief that this amount would be decided during the Board’s budgeting process in 2013 for the next fiscal year.

**Vice-Chair Truax moved approval of the contract with Western Advocates, Inc., for management subject to typographical errors being corrected and the compensation amount for the 2013-14 fiscal year being determined during next year’s budget process. Mayor Mays seconded the motion. The motion was approved 3-0.**

### **VII. Member Updates**

John Goodrich reported that the West Linn Planning Commission denied Tigard and Lake Oswego’s joint application for a conditional use permit on November 1<sup>st</sup> after three days of hearings and testimony. Tigard-Lake Oswego now have 14 days to file an appeal with the West Linn City Council.

Craig Sheldon reported that Sherwood is on schedule to complete the last 2,500 feet of their water line sometime next summer.

No report from Tualatin.

Chair McWilliams reported that TVWD CEO Greg DiLoreto is now president of the American Society of Civil Engineers and is very busy traveling throughout the U.S. Mayor Mays commended TVWD for allowing DiLoreto the time to devote to this position and said it reflected well not only on TVWD, but also the entire region.

### **VIII. Tentative 2013 Meeting Dates**

The Board gave consensus approval to tentative 2013 Board meeting dates of:

- February 6th
- May 1<sup>st</sup>
- August 7<sup>th</sup>
- November 6<sup>th</sup>

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**IX. Public Comment**

None

**X. Adjournment**

Meeting adjourned at 7:19 p.m.